

SOPASUBAREAEAST INST. 5530.3C
PIER INSPECTION CHECKLIST

DATE: _____

PIER# _____ PIER SOPA USS _____ PHONE NO. _____

INSPECTORS: _____ SOPASUBAREAEAST ADMIN.
_____ NAVSTA PIER SUPERVISOR

A. SECURITY:

- | | | |
|---|-----|----|
| 1. PROPER SECURITY WATCH SET | | |
| IAW SOPASUBAREAEAST INST. 5530.3C? | YES | NO |
| 2. PIER SENTRY IN CORRECT UNIFORM? | YES | NO |
| 3. SENTRY POST DURESS LIGHT AND SIREN FUNCTIONAL? | YES | NO |
| 4. SHIPS LOCATOR/SOPA LIST AVAILABLE? | YES | NO |
| 5. PIER SENTRY PHONE FUNCTIONAL? | YES | NO |
| 6. SENTRY LOGBOOK PROPERLY MAINTAINED? | YES | NO |
| 7. PIER VEHICLE LOG PROPERLY MAINTAINED? | YES | NO |
| 8. SOPASUBAREAEAST "WATCH TO WATCH" CHECK LIST | | |
| UTILIZED? | YES | NO |

B. CLEANLINESS:

- | | | |
|--|-----|----|
| 1. PIER SWEEPERS CONDUCTED? | YES | NO |
| 2. ALL GEAR ADRIPT OFF THE PIER i.e. trash, wood crates,
compressed gas bottles, etc. ? | YES | NO |
| 3. ARE HAZMAT REGULATIONS FOLLOWED? | YES | NO |
| 4. WET GARBAGE IN PROPER RECEPTACLES? | YES | NO |
| 5. DRY TRASH DUMPSTERS LOCKED AND LABELED (IF NOT
IN USE ARE THEY LABELED "UNASSIGNED DO NOT USE")? | YES | NO |
| 6. RECYCLE BINS PROPERLY USED? | YES | NO |
| 7. PALLETS STACKED AT FOOT OF PIER (9 HIGH) | YES | NO |
| 8. GUARD SHACK CLEAN AND NEAT IN APPEARANCE? | YES | NO |
| 9. PARKING LOTS & QUAYWALLS OUTSIDE OF PIER AREA CLEAN IAW
NAVSTA INST. 5450.8M? | YES | NO |

C. GENERAL PIER CONDITION:

- | | | |
|---|-----|----|
| 1. STORES ON PIER ATTENDED BY SUPPLY PERSONNEL? | YES | NO |
| 2. FIRE LANES AND ALARM PULL BOXES CLEAR AND
UNOBSTRUCTED? | YES | NO |
| 3. AUTHORIZED NUMBER OF VEHICLES ON PIER (10/PIER) | YES | NO |
| 4. VEHICLES ON PIER AUTHORIZED AND ATTENDED | YES | NO |
| 5. ALL BICYCLES STOWED IN BIKE RACKS? | YES | NO |

D. COMMENTS:

PRIOR TO 1300 NOTIFY SOPASUBAREAEAST AT 556-1440 THAT ALL DISCREPANCIES HAVE BEEN CORRECTED.

PRINT NAME & RANK _____

CDO/SECTION LEADER

SIGNATURE

DATE/TIME